

# REQUEST FOR CERTIFICATE OF GOOD STANDING (In-House Counsel)

This form is to be used when requesting a certificate of good standing or, in the case of an attorney who is no longer in good standing or active in New Jersey, an alternate letter indicating status. If you request a CGS but do not qualify, you will automatically be sent the appropriate alternative letter.

The cost of a Certificate of Good Standing or alternative letter is **\$20.00** per item. Your check or money order, made payable to Secretary, New Jersey Board of Bar Examiners, must accompany this request. All information should be completed to ensure that your certificate is correct. Fees are **NON-REFUNDABLE**. Starter checks and foreign checks/money orders are not accepted.

Your Name: \_\_\_\_\_

IHC ID NUMBER (if known): \_\_\_\_\_ Date of Limited Admission: \_\_\_\_\_

<b>Your Work Address:</b>	Company Name: _____ Address: _____ City State Zip _____
<b>Address to send the Certificate:</b>	Address: _____ City, State, Zip _____

Daytime Phone Number: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_

Number of Certificates: \_\_\_\_\_ Amount Enclosed: \_\_\_\_\_

I certify that I hold eligible employment pursuant to Rule 1:27-2. Alternatively, if I do not hold eligible employment, I certify that I have properly notified the Board of Bar Examiners of my employment termination.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Complete and send to:**

<b>E-mail:</b> <a href="mailto:barihc.mbx@njcourts.gov">barihc.mbx@njcourts.gov</a>	
<b>Regular USPS Mail</b> Secretary, Board of Bar Examiners ATTN: In-House Counsel PO Box 973 Trenton, NJ 08625-0973	<b>Commercial Carrier Deliveries</b> Secretary, Board of Bar Examiners ATTN: In-House Counsel Hughes Justice Complex, 8 <sup>th</sup> Floor, North Wing 25 Market Street Trenton, NJ 08625