CHANGE OF EMPLOYMENT
(In-House Counsel)

*** For attorneys admitted to practice pursuant to Rule 1:27-2***

APPLICANT ID NUMBER: IHC:_____

Name: _____

Former Employer: _____
Company Name

_____
Address

_____
City County State Zip Code

Effective Date of Termination of Employment:_____

Current Employer: _____
Company Name

_____
Address

_____
City County State Zip Code

Effective Date of New of Employment: _____

Current Business Phone Number: _____

E-mail Address: _____

Signature: _____ Date: _____

Complete all 5 pages and send originals to:

Secretary, Board of Bar Examiners
ATTN: In-House Counsel
Change of Employment
PO Box 973
Trenton, NJ 08625-0973
(USPS mail)

Secretary, Board of Bar Examiners
ATTN: In-House Counsel
Change of Employment
Hughes Justice Complex, 8th Floor, North Wing
25 Market Street
Trenton, NJ 08625
(Commercial carrier deliveries)

STATE OF NEW JERSEY
BOARD OF BAR EXAMINERS
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WING TRENTON, NJ 08611
www.njbarexams.org

CERTIFICATION OF APPLICANT – CHANGE OF EMPLOYMENT

I, _____, do hereby certify that I have previously applied for a limited license to practice as in-house counsel in New Jersey under Rule 1:27-2 and that:

1. I am a member of the Bar in good standing in the following jurisdictions:

_____ _____

_____ _____

_____ _____

2. I have (check appropriate box):
   - □ Not been the subject of attorney disciplinary action in any jurisdiction; or
   - □ Been the subject of attorney disciplinary action in a jurisdiction, as follows (append additional pages if necessary):

Jurisdiction	Date	Nature of Violation	Disposition

I am appending a copy of the complete record of all such actions to my Certified Statement of Applicant;

3. There are (check appropriate box):

□ No disciplinary actions pending against me in any jurisdiction; or

□ Disciplinary action(s) pending against me in a jurisdiction, as follows (append additional pages if necessary):

Jurisdiction	Date	Nature of Violation	Current Status
Jurisdiction	Date	Nature of Violation	Current Status

I am appending a copy of the complete record of all such actions to my Certified Statement of Applicant;

4. I am employed by and perform legal services in New Jersey solely for:

Company Name _____

Address _____

_____

City/State/Zip _____

Telephone Number _____

and;

5. I will practice law according to Rule 1:27-2 as in-house counsel exclusively for the foregoing organization.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

_____
Signature of applicant

_____
[Print Name of Applicant]

Dated: This _____day of _____, 20_____

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CERTIFICATION OF EMPLOYER - CHANGE OF EMPLOYMENT

Under Rule 1:27-2(a), an "In-House Counsel" is defined as a "lawyer who is employed in New Jersey for a corporation, a partnership, association, or other legal entity (taken together with its respective parents, subsidiaries, and affiliates) authorized to transact business in this State that is not itself engaged in the practice of law or the rendering of legal services outside such organization, whether for a fee or otherwise, and does not charge or collect a fee for the representation or advice other than to entities comprising such organization." All In-House Counsel who are not members of the New Jersey Bar are required to obtain a limited license under Rule 1:27-2. Pursuant to Rule 1:27-2(d), "in-house counsel shall not appear as Attorney of Record for his or her employer, its parent, subsidiary, or affiliated entities in any case or matter pending before the court of this State, except pursuant to Rule 1:21-1(c) and Rule 1:21-2."

Among the requirements of Rule 1:27-2 is the following certification, which must be completed by "an officer, director or general counsel" of the applicant's employer.

I, _____, hereby certify that I am an

officer/director/general counsel (circle one) of _____
(Name of Business Entity)

of _____; that_____ is
(City, State) (Name of Applicant-Employee)

employed as an in-house lawyer with our company and has been so employed since

_____.
(Month/Day/Year)

I further certify that the applicant is of good moral character and that the nature of the above applicant's employment conforms to the requirements of Rule 1:27-2.

I understand that this attorney is not permitted to appear as the attorney of record, may not file pleadings and may not appear in any Court in New Jersey without being admitted with a plenary license by taking the New Jersey Bar Examination, or on a per case pro hac vice basis, pursuant to Rule 1:21-2.

I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

_____
Signature of Officer/Director/General Counsel

_____
[Print Name of Officer/Director/General Counsel]

Dated: This _____day of _____, 20_____