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PO Box 973  
TRENTON, NEW JERSEY 08625-0973  
Tel: (609) 815-2911 Fax: (609) 815-2913

ADMISSION TO THE BAR

**ROLL OF ATTORNEYS OF THE STATE OF NEW JERSEY**

You have completed all preadmission requirements and are eligible to take the attorney oath for the Bar of the State of New Jersey.

Pursuant to Rule 1:27-1(d) **you have 90 days from the date of this notice to:** (1) take the attorney's oath of office and allegiance; and (2) complete and return the Roll of Attorneys of the State of New Jersey (Oath) form to the Board of Bar Examiners' office. Below are instructions regarding completion of the Oath form. Please take particular care to be accurate and legible with all entries.

**PART I – ROLL OF ATTORNEYS OF THE STATE OF NEW JERSEY**

- a) Enter your five-digit Applicant ID number (*zero-fill from the left to five digits if necessary*) followed by the four-digit year in which you take the oath (e.g., 00999-2023). Your Applicant ID number (*including the year*) can be found on your bar examination results letter.
- b) Print and sign your name exactly as you intend to have it appear on the Roll of Attorneys, that is, *as you intend to use it in the practice of law*. For example, if your full name is "Jennifer Anne Jones" and you do not use your full middle name, the Roll of Attorneys form should be written out as "Jennifer A. Jones." Be sure to include a suffix, such as "Jr." or "II." as appropriate.
  - If you order a wall license, you may ask to have your name appear differently than listed on the *Roll of Attorneys*. Additionally, if your name is different on your User Home Page, please correct it so that the information is properly transmitted to the Attorney Index.
- c) Print your primary mailing address on the lines provided; include business name if applicable.
  - This address is for internal use only and must be verified/updated via Attorney Registration and Payment system, which is managed by the Lawyers' Fund for Client Protection. Additionally, if the address provided on the Oath form is different from the entry via your User Home Page, please correct it so that the information is properly captured.

## PART II – ATTORNEY’S OATH

- Print your name **using the same configuration as in Part I.**
- Take the attorney’s oath before a person authorized to administer it. In New Jersey, those who can administer oaths include notaries public, attorneys, and judges. You may elect to take the oath in any United States jurisdiction, provided you do so before a person who is authorized by that jurisdiction to administer oaths. If an attorney administers your oath, a seal is not needed; the attorney must simply enter his or her attorney ID number.
- Date and sign the oath form and have the person who administered your oath complete the bottom portion of Part II. **Make and retain a copy for your records.**

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**Next Steps:** After your completed oath form is received, and processed within about two weeks, you will be able to view your attorney information listed in the statewide Attorney Index found at: <https://www.njcourts.gov/attorneys>.

You will then be mailed a hardcopy new attorney packet containing a complimentary Certificate of Good Standing and other information related to admission including a Bar ID and password for the Attorney Registration and Payment System (managed by the Lawyers’ Fund for Client Protection).

**Expedited Delivery:** Pursuant to R. 1:27-1(c) you must file your completed oath form with the Supreme Court’s Board of Bar Examiners **within 30 days** of your taking the oath or your “admission shall not be effective.” To ensure that you meet your obligation in a timely manner, it is strongly recommended that you file the completed oath with the Clerk of the Supreme Court, via the Board of Bar Examiners, by in-person delivery or by sending it via expedited delivery service including a delivery receipt within one week of your taking the oath—using the address information provided below.

**Via US Postal Service  
(Certified/First  
Class/Priority/Express Mail):**  
New Jersey Board of Bar Examiners  
P.O. Box 973  
Trenton, NJ 08625-0973

**Overnight Deliveries via DHL,  
FedEx, UPS, etc.:**  
New Jersey Board of Bar Examiners  
Richard J. Hughes Justice Complex  
25 W. Market Street  
8th Floor, North Wing  
Trenton, NJ 08611

*If you are interested in admission to the United States District Court for the District of New Jersey, go to <http://www.njd.uscourts.gov/>. If you are interested in joining the New Jersey State Bar Association, please go to <http://www.njsba.com/>.*