

**REQUEST FOR CERTIFICATE OF GOOD STANDING or**

**CERTIFICATION OF COURT OF LAST RESORT**

This form is to be used when requesting a Certificate of Good Standing, Certification of Court of Last Resort or, in the case of an attorney who is no longer in good standing, an alternate letter indicating status. If an attorney is ineligible due to one of the reasons below, or requires certification that the attorney took the New Jersey bar examination in order to be admitted in another jurisdiction on motion, one of the following should be requested in lieu of the Certificate of Good Standing (CGS). If you request a CGS but do not qualify, you will automatically be sent the appropriate alternative letter below:

- Certificate of Good Standing**
- Certification of Court of Last Resort**  
(specify requesting state: \_\_\_\_\_)
- Resignation in Good Standing Letter**
- Retirement Status Letter**
- Administrative Revocation Letter**
- Administrative Ineligibility Letter**
- Admission via Examination Letter**

The cost of a Certificate of Good Standing, Certification of Court of Last Resort or alternative letter is **\$20.00 per item**. Your check or money order, made payable to Secretary, New Jersey Board of Bar Examiners, must accompany this request. All information should be completed to ensure that your certificate is correct. **Requests with the incorrect fee amount will be returned. Fees are NON-REFUNDABLE.**

**STARTER CHECKS and FOREIGN CHECKS/MONEY ORDERS ARE NOT ACCEPTED.**

Name: \_\_\_\_\_

ATTORNEY ID NUMBER (if known): \_\_\_\_\_ Date of Admission: \_\_\_\_\_

Address to which item(s) should be mailed:

Firm Name (for work address only) \_\_\_\_\_

Address 1 \_\_\_\_\_

Address 2 \_\_\_\_\_

City State Zip \_\_\_\_\_

Daytime phone number: \_\_\_\_\_

Number requested: \_\_\_\_\_ Total check or money order: \$ \_\_\_\_\_

Your signature: \_\_\_\_\_ Date: \_\_\_\_\_

**To ensure prompt delivery of your certificate(s), please send a self-addressed, stamped envelope or pre-paid, pre-addressed envelope (Fed Ex, UPS, etc.).**

**For US Postal Service mail to:**

Board of Bar Examiners  
PO Box 973  
Trenton, NJ 08625-0973

**For overnight delivers (FedEx, DHL, USP) mail to:**

Board of Bar Examiners  
Richard J. Hughes Justice Complex 8<sup>th</sup> Fl, North Wing  
25 Market Street  
Trenton, NJ 08611

If you would like to pick up the Certificate of Good Standing, call 609-815-2911. Requests are generally processed within three to five business days.

**NOTE: Disciplinary histories are available from the Office of Attorney Ethics.**