

STATE OF NEW JERSEY  
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**Guidelines to Filing a Petition**

You must put your petition in affidavit form and state your reasons for the request, be sure to include any supporting documentation you may have. Please forward 9 copies of your affidavit to:

The Supreme Court Clerk's Office  
Docket Unit  
P.O. Box 970  
Trenton, NJ 08625

Include a \$30 filing fee in the form of a bank check or money order, payable to Treasurer State of New Jersey.

Your petition will be reviewed by the court and a decision will be rendered.

A notary public or an attorney can take your oath on the affidavit. Please note that the Rules permit you to file a "certification" in place of an affidavit. If you decide to use that, your document must have the following words appear just before your signature: "I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment." (R. 1:4-4(b))

SUPREME COURT OF NEW JERSEY  
September Term 2009

In the Matter of :  
the Application of :

[YOUR NAME]

VERIFIED PETITION

For [Insert Category of your  
Petition<sup>1</sup>]

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I, [Insert your name], currently residing at [Insert your address and phone number<sup>2</sup>] do certify to the following:

1. [In a numbered paragraph format, clearly state the reasons for your petition. List relevant facts, procedural history, and legal argument. Be certain to append supporting documentation for the Court to consider with your petition.<sup>3</sup>]
2. [If your legal arguments are lengthy, you should present them in the form of a brief, which must be double-spaced with one-inch margins and with a font that does permit more than sixty-five characters per line.]

[At the conclusion of the Verified Petition, you must either use the following certification language or have your signature sworn to before a notary public or an attorney at law of New Jersey.]

*I certify that the foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are wilfully false, I am subject to punishment.*

\_\_\_\_\_  
[Your Signature]

Date: \_\_\_\_\_

<sup>1</sup> Examples would include: "Reinstatement to the Bar of the State of New Jersey" & "Relaxation of Bar Admission Rules." A generic description would be "For Admission to the Bar of the State of New Jersey."

<sup>2</sup> If your current address is a temporary one, note your domicile in the body of your verified petition. You also may include an email address.

<sup>3</sup> Note: As an example, if your petition is to ask the Court to permit the carryforward of a nonrefundable bar examination application fee, you *must* provide documentation that supports a grant of relief; e.g., the death of an immediate family member or your hospitalization for a serious medical condition.